

Crystal Reports 10: Level 2

2 day course

Overview

You are familiar with the basics of building and modifying reports, you're ready to move ahead to create complex reports and data sources using Crystal Reports' tools. In this course, you'll not only learn how to create more sophisticated reports like subreports and cross-tabs, you'll also learn how to increase the speed and efficiency of your reports by using SQL queries and dictionaries.

Course Objective

You will create complex reports and data sources using Crystal Reports' tools.

Prerequisites

Crystal Reports 10.0 Level 1, and knowledge of programming and/or SQL would be helpful.

Course Content:

Creating Running Totals

- Create a Running Total Field
- Modify a Running Total Field
- Create a Manual Running Total on Detail Data
- Create a Manual Running Total on Summary Data

Building Cross-tabs in Your Report

- Create a Cross-tab
- Create a Specified Group Order
- Filter Cross-tab by Group
- Change the Cross-tab Format
- Conditionally Format Rows and Columns
- Keep Groups Together

Adding Subreports

- Insert a Subreport
- Link a Subreport to Data in a Primary Report
- Edit a Subreport
- Format a Subreport Using the Format Editor
- Share Formulas Between Main and Subreports
- Create an On-demand Subreport

Creating Drill-downs

- Create a Drill-down
- Create Separate Headings for Drill-down Data
- Enhancing Report Processing Using SQL

Charting Data

- Create a Bar Chart
- Modify a Chart
- Create a Top N Chart
- Format a Chart
- Create a Chart Template

Reporting on Excel Data

- Create a Report Based on Excel Data
 - Modify a Report Generated from Excel Data
 - Update Data in a Report Based on Excel Data
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